

## Briefing: Tertiary Education Commission Annual Report for the year ended 30 June 2018

<b>Date:</b>	23 October 2018	<b>TEC priority:</b>	High
<b>Security level:</b>	In Confidence	<b>Report no:</b>	B/18/00732
		<b>Minister's office No:</b>	

ACTION SOUGHT		
	Action sought	Deadline
<b>Hon Chris Hipkins</b> Minister of Education	<b>note</b> the Tertiary Education Commission Annual Report (the Annual Report) for the year ended 30 June 2018; and  <b>present</b> two copies of the Annual Report to the House of Representatives by 30 October 2018.	30 October 2018.
<b>Enclosure:</b> Yes  TEC Annual Report for the year ended 30 June 2018	<b>Round Robin:</b> No	

CONTACT FOR TELEPHONE DISCUSSION (IF REQUIRED)			
Name	Position	Telephone	1st contact
John Soulis	Deputy Chief Executive, Corporate and Finance and Chief Financial Officer	s9(2)(a)      s9(2)(a)	✓
s9(2)(a)	Acting Manager, Organisation Planning and Performance	s9(2)(a)	

**THE FOLLOWING DEPARTMENTS/AGENCIES HAVE SEEN THIS REPORT**

- CERA     DPMC     ENZ     ERO     MBIE     MoE     MFAT  
 MPIA     MSD     NZQA     NZTE     TEC     TPK     Treasury

- Minister's Office to Complete:**     Approved     Declined  
   Noted                                    Needs change  
   Seen                                        Overtaken by Events  
   See Minister's Notes            Withdrawn

**Comments:**

## Recommendations

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**Hon Chris Hipkins**, Minister of Education

*It is recommended that you:*

1. **note** the Tertiary Education Commission (TEC) Annual Report (the Annual Report) for the year ended 30 June 2018.
2. **present** two copies of the Annual Report to the House of Representatives by 30 October 2018.
3. **agree** that the TEC release this briefing with officials' contact details withheld.

**AGREED / NOT AGREED**



**John Soulis**

Deputy Chief Executive, Corporate and Finance  
Directorate  
Tertiary Education Commission

23 October 2018

**Hon Chris Hipkins**

Minister of Education

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## Purpose

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1. This paper provides you with printed copies of the TEC Annual Report for the year ended 30 June 2018.
2. Two of the copies provided are for presentation to the House of Representatives by 30 October 2018. The remaining copies are for your office.

## Background to the Annual Report

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3. The Annual Report provides Members of Parliament and the public with the information needed to assess the TEC's progress against the financial and non-financial performance measures set out in the TEC's *Statement of Intent 2015/16 – 2018/19* and *Statement of Performance Expectations 2017/18*.
4. Audit New Zealand issued their audit report on 1 October 2018.

## Presenting the Annual Report to Parliament

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5. Under section 150(3) of the Crown Entities Act 2004 (the Act) the TEC must:

*“provide the report to its responsible Minister no later than 15 working days after receiving the audit report”.*

6. We have met this requirement by submitting copies of the Annual Report to you today.

7. Under section 150(3) of the Act:

*“A responsible Minister of a Crown entity must present the entity's annual report to the House of Representatives within five working days after the responsible Minister receives the annual report or, if Parliament is not in session, as soon as possible after the commencement of the next session of Parliament”.*

8. You are required to present two copies of the Annual Report to the House by 30 October 2018.

9. We will manage the remainder of the tabling process by providing 30 copies of the Annual Report to the Bills Office and by sending an electronic copy to the Office of the Clerk. We will liaise with your office to ensure these copies are with the Clerk of the House before you table our Annual Report.

10. Under section 150(4) of the Act, the TEC is required to:

*“publish its annual report as soon as practicable after it has been presented to the House of Representatives, but in any case not later than 10 working days after the annual report is received by the Minister”.*

11. We will meet this requirement through the publication of the TEC's Annual Report on the TEC website no later than 6 November 2018.