**Expression of Interest**

**Workforce Development Council Design Process**

Use this form to submit your Expression of Interest for participation in the Workforce Development Council (WDC) Design Process.

**WDC Design Process Overview**

The WDC design process will develop operating model design options and recommendations to inform WDC establishment. It will also consider the processes and capabilities required to carry out a WDC’s functions.

**Two groups will be formed to deliver the WDC design process:**

* The Design Group
* The Reference Group

The **Design Group** and the Reference Group contribute to different parts of the design process. The Design Group, consisting of skills based participants and subject matter experts, will create initial design options. The **Reference Group**, consisting of a wide group of stakeholders including currently underserved learner groups, employers, industry representatives, unions, providers and senior leaders, will test and refine the Design Group’s initial design options to ensure they are fit for purpose.

**We will be looking for a good balance of skills and experience in each of the teams.**

For both groups we are looking for people who are:

* Future-focussed thinkers
* Good communicators
* Innovative and visionary
* Collaborative in their mind-set

Refer to the [RoVE website](https://www.tec.govt.nz/rove/) for more detail on the Review of Vocational Education, the Workforce Development Councils, and the other important building blocks for establishing the WDCs.

Please note this Expression of Interest process is not about establishing any particular WDC. It is about looking at the best way for WDCs to operate, regardless of the industries they represent.

1. **What are your personal details?**

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| **1a.** | **Name** | Click here to enter text. |
| **1b.** | **Organisation** | Click here to enter text. |
| **1c.** | **Current role title** | Click here to enter text. |
| **1e.** | **Email address** | Click here to enter text. |
| **1f.** | **Phone Number** | Click here to enter text. |
| **1g.** | **What city are you based in?** | Click here to enter text. |

1. **Which group would you like to be a part of?**

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| **Please select which group you would like to be a part of:** | Choose an item. |
| **If you selected ‘Either Group’ above, please select your first preference:** | Choose an item. |

1. **What are your skills and experience?**

Please tick which of the following skills and experience you will bring to the WDC design process:

1. Service design expertise
2. Organisation design expertise
3. Change management expertise
4. Stakeholder engagement expertise
5. Knowledge of the vocational education sector
6. Knowledge of qualification design, standard setting, and programme development
7. Understanding of what is required to create a successful organisation
8. Understanding of current and possible future labour market trends and their impact on skill requirements
9. Experience in the collection and analysis of data from multiple sources to inform strategies and plans
10. Experience in developing operational models
11. Experience in interacting with/advising government agencies
12. Experience in identifying opportunities and/or implementing the delivery of ‘shared services’ between organisations
13. Ability to bring a Māori perspective
14. Ability to represent other currently underserved learner groups

Please provide supporting information about these skills and experiences and the context in which they were developed:

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| Click here to enter text. |

Please outline any other skills and experience you have that you think will benefit the design process

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| Click here to enter text. |

1. **Why would you like to be part of the design process?**

Please outline why you would like to participate in the design process:

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| Click here to enter text. |

1. **What additional perspectives will you be able to bring to the design process?**

Please outline any additional perspectives that you will bring to the design process e.g. you’re able to provide a Māori, Pacific Peoples, disabled person’s point of view and/or you’re able to speak on behalf of a specific employer, provider, industry, and/or union.

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| Click here to enter text. |

Please outline any association, membership and/or affiliations you have which relate to the perspectives outlined above e.g. you are an active member of a vocational education union or are affiliated with a particular iwi.

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| Click here to enter text. |

1. **Do you have any other questions or comments?**

If you have any other questions or comments regarding participation in the design process please enter them here:

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| Click here to enter text. |

**Privacy Statement**

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| The information you supply as part of this Expression of Interest is collected and used by the Reform of Vocational Education programme to help evaluate your suitability for being involved in the WDC design process.  If you are appointed to be part of the WDC design process, the information you have supplied as part of this Expression of Interest will also be used for WDC design process administration.  For more information on TEC’s privacy policy please visit <https://www.tec.govt.nz/footer/about-our-site/privacy/> |

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| **Checklist**  Before submitting your Expression of Interest please ensure you have completed all parts of the Expression of Interest form (this document)  **To submit your Expression of Interest:**  **Complete this document**  **Email the completed document to:** [**WDCDesign@tec.govt.nz**](mailto:WDCDesign@tec.govt.nz)  The deadline for submitting your Expression of Interest is: 12:00pm (noon), 24 February 2020.  If you have any questions please email [WDCDesign@tec.govt.nz](mailto:WDCDesign@tec.govt.nz) |